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| **Science, Technology, and Innovation Secretariat** Grant Application Do not exceed word count restrictions indicated. All fields are compulsory unless qualified as ‘optional’ | | | | |
| 1. TITLE OF PROJECT | | | | |
| **2. PROJECT LEAD/PRINCIPAL INVESTIGATOR**  2a. NAME (LAST, FIRST, MIDDLE) | | | | |
| 2b. INSTITUTION/BUSINESS (Type N/A if none) | | | | 2c. PHYSICAL ADDRESS (Put Home Address if no Institution/Business) |
| 2d. DEPARTMENT, LABORATORY OR EQUIVALENT (Type N/A if none) | | | |
| 2e. E-MAIL ADDRESS | | | |
| 2f. TELEPHONE | | | |  |
|  |  |  |  |  |

2g. Select Thematic Area (a-h in Funding Opportunity Announcement-Dropdown)

Select focus area (dependent on Thematic Area Above-Dropdown)

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| 3. SUMMARY (In not more than 300 words, describe your project idea): |
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| 4. PROBLEM AREA (In not more than 200 words, what problem are you trying to address?) |
| 5. SOLUTION (In not more than 300 words, describe your solution to the problem. How is your solution innovative?) |
|  |
| 6. METHODS (In not more than 600 words, describe how you will develop your solution. Ensure you include 3-5 high-level project stages and provide a short description on how you plan to spend the Grant funds you are requesting and how these lead to the impact / scale you want to achieve e.g., product development, product testing, product launch and marketing, product scaling etc) |
| 7. Duration to Achieve the Goals (What is your anticipated project duration, in years) |
| 8. RELEVANCE (In not more than 200 words, clearly explain the relevance of your project to Uganda’s NDP III/ Vision 2040): |
| 9. EXPECTED OUTPUTS/OUTCOMES/IMPACT (Describe anticipated outputs/outcomes/impact at the end of 1 year of funding, in not more than 300 words) |

10. Project Schedule (Insert a Gantt Chart showing key project milestones and expected completion dates)

11. SUSTAINABILITY (Do you expect to generate money during the first year of the Grant? How will the Innovation be sustained in the medium and long-term? -200 words max)

12. SENIOR/KEY PERSONNEL/PARTNERS

List all senior/ key personnel. Start with Principal Investigator (s)/Innovator(s). List all other senior/key personnel in alphabetical order, in the format: Number; Name; Institution; Role; email; Phone number e.g., 1) Andrew Kokakech; Gulu University; PI; [komakech@gmail.com;0754293438](mailto:komakech@gmail.com;0754293438)

List key existing or planned partners for the proposed solution (e.g., farmers, NGOs, Government Agencies). Use the format: Number; Organisation; Role; Contact Person; email; phone number

13. Budget/Risk Register

13 a. Is your innovation currently being funded by any other source?

* YES
* NO

If yes, please give details.

13b. Ideally, how much funding would you need to implement the proposed solution?

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13c. Complete the Budget Template. Ensure that both the Budget and Justification are completed. Personnel Costs should not exceed 35% of the total budget

13d. What risks do you anticipate during execution? How do you plan to overcome them? (200 words)

**Upload**

1. Budget, using the template ***Budget\_Template.xlsx***
2. Letter of support from institution/business
3. Copy of Lead Applicant’s National ID
4. Registration Certificate (for Businesses)
5. CVs of key team members
6. Supplementary material (images, video) to further explain your idea/innovation (optional)